

Londonderry Township Board of Supervisors
Board of Supervisor Meeting Minutes
April 6, 2020
7:00 p.m.
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The Londonderry Township Board of Supervisors held their regularly scheduled Board of Supervisor's meeting on Monday, April 6, 2020 via Zoom Video calling at 7:00 p.m. due to the Coronavirus Pandemic.

Call to Order – Mr. Geyer, Board Chair, called the meeting to order at 7:00 p.m.

Moment of Silence – A moment of silence was held for the safety and health of all of our families, friends, community and country.

Present: Mike Geyer, Chair
Bart Shellenhamer, Vice Chair
Mel Hershey, Member
Ron Kopp, Member
Anna Dale, Member
Steve Letavic, Township Manager
Monique Dykman – MS4
Andy Brandt – Public Works Director
Andrew Kenworthy, HRG Engineering
Mark Stewart, Solicitor
Dee Blasser, Admin

Absent: Jeff Burkhart, Code/Zoning Officer
Sam Risteff, Golf Course Superintendent
Les Gilbert, EMA Director

Attendees: Laura Hayes, Press & Journal
Nathan Oweiler

Citizens Input: Nathan Oweiler, a resident of Londonderry Estates, expressed concern that he would like direct communication from the Township Supervisors or Engineers in regards to the new sewer system. He mentioned an email was distributed, and not all residents have computers.

Mr. Letavic agreed that during the previous meeting with the Londonderry Estate residents, information would be sent out by direct mail. Due to the Governor's Stay at Home Order, a contingency plan was made and emails were sent out in order to present information in a timely fashion.

Mr. Oweiler expressed concern about the unfunded \$600,000.

Mr. Letavic stated the Londonderry Estates sewer project is still on schedule and they are anticipating a PennVest decision for the design and engineering in the near future. The Township is discussing an interim municipal agreement with Derry Township. Mr. Letavic stated the project will be completed in two phases. The engineers are preparing another Penn Vest application for the construction. Grant monies are still uncertain with questions remaining.

Mr. Oweiler expressed his concern about the financial project costs spread amongst 46 homeowners,

Mr. Geyer, thanked Mr. Oweiler for his input.

Approval of Minutes: Approval of March 2, 2020 BOS minutes motioned d by Ms. Dale, seconded by Mr. Shellenhamer.

Role call: Ms. Dale - yes
Mr. Hershey - yes
Mr. Kopp – yes
Mr. Shellenhamer – yes
Mr. Geyer – yes

Board of Supervisor minutes dated March 2, 2020 approved.

Approval of Minutes – Approval of March 17, 2020 BOS Work Session minutes motioned by Mr. Shellenhamer, seconded by Ms. Dale.

Role call: Ms. Dale – yes
Mr. Hershey – yes
Mr. Kopp – yes
Mr. Shellenhamer – yes
Mr. Geyer - yes

Board of Supervisor Work Session minutes dated March 17, 2020 approved.

Manager's Report – Steve Letavic

Mr. Letavic has been working the last two weeks to ensure continuity of the operations of the Township in a safe and efficient manner. All critical operations continue to work remotely. The projects along Rte. 230 are still moving forward. There are commitments from the developers that the projects will continue.

Mr. Letavic said it is a great team effort, and he thanks the EMA Department and Fire Department who have been doing an outstanding job during this pandemic. Mr. Letavic is continuing his efforts to find additional funding at the Federal level that will filter to the Township level.

The Township is in a survival mode and it is important to find any funding sources where possible. Overall, the Township is still operating, continuing to move forward, and getting the job done.

Mr. Letavic will continue to provide updates on the Township's web page with sources to help frustrated small business owners. The Township retained Brown, Shultz, Sheridan and Fritz to help business owners to reach out to different programs, keep them informed, and provide assistance where it is necessary.

Treasurer's Report – Steve Letavic

Mr. Letavic requested approval for the expenditures in March as presented.

Payment of Invoices:

FUND	Checks written in March for Supervisor approval
General Fund	\$161,343.33
Golf Course	\$ 73,134.29
Liquid Fuels	\$ 33,682.70
Escrow	\$0
LVFC	\$0
Debt Service	\$ 46,722.70
Total by when written	\$314,883.02

Motion to approve March 2020 budget by Ms. Dale, seconded by Mr. Kopp.

Role Call:

Ms. Dale - yes
Mr. Hershey- yes
Mr. Kopp - yes
Mr. Shellenhamer- yes
Mr. Geyer – yes

Motion for the March 2020 expenditures approved as presented.

Zoning/Codes – Steve Letavic

Mr. Letavic presented to the Board a request to allow temporary/partial closure of several Township roads to accommodate the proposed “Summer Sizzler” 10 mile foot race scheduled for July 11, 2020.

Motioned by Mr. Shellenhamer, seconded by Ms. Dale.

Discussion:

A discussion was held by the Board about covered intersections, maintained roads, EMT coverage and fire police coverage. Mr. Letavic mentioned the Township will follow Federal and State Guidelines; however, the Township has the final decision based on the safety of the residents.

Role Call: Ms. Dale – yes
Mr. Hershey – yes
Mr. Kopp – yes
Mr. Shellenhamer – yes
Mr. Geyer - yes

Motion approved for Summer Sizzler 10-mile foot race.

MS-4 Environmental Department – Monique Dykman

Ms. Dykman presented to the Board the following Resolution 2020-05 for the 2020 NFWF Grant Submission:

Ms. Dale motioned to approve the 2020-05 Resolution as prepared for the 2020 NFWF Grant Submission – P001068.0537 in the amount of \$200,000 including reimbursable expenses. Seconded by Mr. Kopp.

Role Call: Ms. Dale – yes
Mr. Hershey – yes
Mr. Kopp - yes
Mr. Shellenhamer – yes
Mr. Geyer – yes

Motion approved for the 2020-05 Resolution.

Ms. Dykman presented to the Board the following Resolution 2020-06 for the 2020 CFA Grant Submission.

Discussion: Mr. Letavic indicated the Township applied for both grants and assured the Board they will only accept the money if it can be fund matched.

Mr. Shellenhamer motioned to approve the 2020-06 Resolution as prepared for the 2020CFA Grant Submission – P001068.0536 in the amount of \$300,000 including reimbursable expenses. Seconded by Ms. Dale.

Role Call: Ms. Dale – yes
Mr. Hershey – yes
Mr. Kopp – yes
Mr. Shellenhamer – yes
Mr. Geyer – yes

Motion approved for the 2020-06 Resolution.

Mr. Letavic discussed future Chesapeake Bay standards and anticipates the Conewago Creek project will help meet those future requirements which may be more costly. Mr. Letavic commended Monique and Shawn from HRG for their outstanding work with the county wide watershed implementation plan.

Ms. Dale commented about her involvement with PSAT and commended Mr. Letavic, Ms. Dykman and the team. Ms. Dale anticipates it will put the Township in a very good position. The Township could serve as an example of crossing municipal lines to move forward on the initiatives and common goals to support the Chesapeake Bay initiative.

Ms. Dykman presented the following report to the Board:

- Due to COVID-19, the Earth Day tree planting event has been postponed.
- Using the work from home time to familiarize myself with ARC GIS online, including backloging older data, and creating a storybook to depict the Conewago Restoration Project.
- Taking advantage of webinars and online learning opportunities.
- Submitted application to PA American Waters Environmental Grant – for water quality monitoring of the Conewago.

Public Works Report – Andy Brandt, (see report)

Mr. Brandt provided a report to the board for the work done in March along with work planned for the month of April.

Mr. Brandt informed the Board he was staggering the crews during the Pandemic. Public Works has hand sanitizers and reached out to Matt for disinfectants for the vehicles. The crew will still be performing road checks and repairing roads as needed.

Mr. Letavic thanked the crew for helping out and keeping the residents safe during this time. Mr. Brandt was advised to keep record of expenditures outside normal day-to-day operations spent covering the coronavirus. Mr. Letavic is also maintaining records of all expenses that may be sent to FEMA.

Mr. Brandt resent a letter to PennDOT requesting S. Deodate Road restriction to tractor trailers from E. Harrisburg Pike to the county line and anticipates receiving signs in the near future. Mr. Brandt informed the Board a speed reduction was done from 40 to 35 mph on Round Top Road from Schoolhouse Road to State Game Land Parking lot. A Hidden Driveway sign will also be posted once it is received.

Golf Course and Bar & Grill Report - Sam Risteff –absent (see report)

Mr. Letavic informed the Board the Sunset Golf Course is closed, and Mr. Risteff is maintaining the greens and fairways.

A question was posed about opening the golf course with social distancing.

Mr. Letavic does not want to open the golf course prematurely, and will continue to follow Federal and State guidelines.

Engineer's Report – Andrew Kenworthy

- The water and sewer extension project on Rte. 230 is moving into final design. They are continuing to work with developers.
- Continuing with Conewago Creek water quality project.
- Started on Phase 2 with the Sunset Park Trail. Identified issues with railroad right-of-way. Looking to do alternate route. Met with DCNR and looking for final confirmation on alternate route.
- Water line extension on Swatara Creek Road is advertised for bid, and that should get the water extension to Iron Mine Road, with expectation that developers will continue that to their facilities along Rte. 230.
- Proceeding with the Londonderry Estates Sewer Design which is being funded through the First Penn Vest Application. Will continue to work with the solicitor and DTMA.
- The Traffic Impact Study for the Vision Ventures development required mitigation for traffic signal at Deodate Road and Rte. 230. They are working with the developer and PennDOT for a traffic signal.

A discussion was made about the expense of the proposed traffic light at Deodate Road and Rte. 230.

Mr. Kenworthy stated there is no Township cost associated with the traffic light. He will coordinate the Township's traffic light requirements with Mr. Shellenhamer and Mr. Brandt.

Solicitor's Report – Mark Stewart

Mr. Stewart provided an update on property litigation at 1125 E. Harrisburg Pike.

EMA Report – Les Gilbert –absent

Mr. Letavic offered appreciation to Mr. Gilbert, and informed the Board that Mr. Gilbert is working around the clock and is on top of the situation.

Mr. Geyer offered appreciation to all the front-line workers and volunteers.

New Business - None

Old Business – None

Executive Session – None

A question was posed about the upcoming Work Session meeting.

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Mr. Letavic informed the Board that the meeting will be done remotely through Zoom and recorded in the cloud. A stenographer is to be determined.

Adjournment – Mr. Hershey made a motion to adjourn, Mr. Shellenhamer seconded the motion. Meeting adjourned at 8:12 p.m.



Secretary

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